



## Stillwater Softball Club

We cannot guarantee all schedule requests; however, we will do our very best! We would encourage every team to have a named assistant coach to take over in the event you cannot be at practice or a game. Thank you for your cooperation!

Things to turn in at meeting.

1. Coaches Information Sheet (*This sheet*)
2. Coaches Code of Ethics
3. OSBI Background Check Form

**Coaches Information** (*All league info will be sent to email address or cell# listed below*)

Head Coaches Name: \_\_\_\_\_

Coaches Cell: \_\_\_\_\_

Coaches Email: \_\_\_\_\_ @ \_\_\_\_\_

Division Coaching:

☐ 8U CP

☐ 10U Softball

☐ 12U Softball

You may request 1 day of the week (**ONLY 1 DAY**) to not play games.

M   Tu   Wed.   Thurs.   Fri.   Sat.

Any concerns or conflicts SASA should be aware of?

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## Stillwater Area Sports Assoc. Coaches Code of Ethics Agreement

Prior to participating as a coach in any Stillwater Area Sports Association (SASA) related activity, I agree to encourage, demand, exemplify and abide by the following:

1. I accept the duty the duty and obligation to report any known illegal or unethical conduct by any coach, assistant coach, officer, official, spectator, board member or director.
2. I will comply with all SASA rules, bylaws, certifications, regulations and decisions as well as all applicable governmental rules, regulations and laws. I understand that I may request a copy of the SASA articles and bylaws, or review them during regular business hours at the SASA office, and agree to be bound thereby.
3. I agree to ensure that every participant has completely complied with the registration process including completion of all registration forms, waivers, and payment or fees.
4. I will strive to exemplify and instill in my participants that while winning may be an immediate objective, it is secondary to fairness, honesty, integrity, sportsmanship, strength of character, and participation.
5. I will encourage and maintain an optimum sports environment for participants.
6. I will (a) provide a drug free environment; (b) provide conditioning and training instruction to optimize safety and health while minimizing injury; (c) provide equal opportunity for each participant to engage in any SASA activity; (d) provide positive encouragement to each and every participant regardless of race, color, creed, gender, religious orientation, disability, inability, parental influence or economic status.
7. I will require parents and associated spectators to conduct themselves in a manner consistent with the purpose and aims, while also leading by example.
8. I acknowledge and agree that SASA has complete and absolute discretion as to whether an individual is qualified to be a coach in SASA's sports leagues. I understand that before a final decision is made by SASA as to my qualifications to be an SASA coach or any other requirements are imposed for me to be an SASA coach, I will be given an opportunity to present my position on the matter to the SASA board. However, I agree that any decision made by the SASA Board shall be final and I agree to be bound by and follow any such decisions by SASA.

WHEN YOU SIGN THIS AGREEMENT, YOU ARE CERTIFYING THAT YOU HAVE READ AND UNDERSTOOD EACH ITEM, AND YOU ARE VOLUNTARILY WAIVING ANY CLAIM YOU MAY HAVE AGAINST SASA OR THE CITY OF STILLWATER IN THE EVENT YOU ARE SANCTIONED AS A RESULT OF ANY VIOLATION OF THE TERMS OF THIS AGREEMENT. YOU ARE AGREEING TO FOLLOW ANY RULING OF THE SASA BOARD WITH REGARD TO YOUR QUALIFICATIONS TO BE A COACH IN ANY SASA SPORTS PROGRAM.

(PLEASE SIGN BELOW)

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



# OKLAHOMA STATE BUREAU OF INVESTIGATION

## Criminal History Record Information Request

6600 North Harvey Place  
Oklahoma City, OK 73116  
(405) 848-6724  
(405) 879-2503 FAX  
<https://osbi.ok.gov/>

### Type Of Search Requested:

- ☐ Name Based - \$15.00
- ☐ Sex Offender - \$2.00
- ☐ Mary Rippy Violent Offender - \$2.00
- ☐ State Fingerprint-based - \$19.00  
\* Must provide fingerprint card.  
\* Includes name based search.

DATE \_\_\_\_\_

Request Submitted via:

☐ Fax ☐ Mail ☒ In Person

**REQUESTS WILL BE RETURNED  
IN THE MANNER RECEIVED.**

Mail requests should include postage-paid reply envelope.

Fax requests must include payment by credit card and a  
dedicated Fax Phone Line for return of completed search:

**ACCEPTABLE FORMS OF PAYMENT:** ☐ CASH ☐ CASHIER'S CHECK / MONEY ORDER

☒ BUSINESS CHECK *No Personal Checks Accepted.*

☐ CREDIT CARD

*For Visa, MasterCard and Discover, security code is 3 digits on back of card.  
For Amex, security code is 4 digits on front. These are the only cards accepted.*

CREDIT CARD # \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_ SECURITY CODE \_\_\_\_\_

CARD HOLDER \_\_\_\_\_

*Please print the name of the individual card holder as it appears on the credit card.*

CARD HOLDER SIGNATURE (REQUIRED) \_\_\_\_\_

### REQUESTOR INFORMATION: (Type or print clearly in blue or black ink) Results will only be returned to the original requestor

REQUESTOR'S NAME Carolyn Walstad \_\_\_\_\_

SIGNATURE OF REQUESTING PARTY \_\_\_\_\_

STREET ADDRESS 315 E. 9th \_\_\_\_\_

Stillwater Ok 74074

CITY

STATE

ZIP

PHONE NUMBER (405) 533-2532 E-MAIL ADDRESS carolyn@stillwaterareasports.com

*Requestors outside of the United States are strongly encouraged to provide an e-mail address for purposes of correspondence.*

PURPOSE OF REQUEST Background check for volunteer rec. sports coaches

### SUBJECT INFORMATION: (Type or print clearly in blue or black ink)

*Forms with corrections made with white out or by striking through the fields in this section will not be processed.*

NAME \_\_\_\_\_  
LAST FIRST MIDDLE

ALIAS/MAIDEN NAME(S) \_\_\_\_\_  
MAXIMUM OF THREE ALIAS NAMES PER REQUEST

DATE OF BIRTH \_\_\_\_\_ (MM/DD/YYYY). *If date of birth is unavailable, include exact age of subject.*

RACE \_\_\_\_\_ SEX \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

### SEARCH RESULTS (Please do not write in the spaces below):

Oklahoma State Bureau of Investigation  
Computerized Criminal History

Oklahoma Department of Corrections  
Sex Offender

Oklahoma Department of Corrections  
Violent Offender

*Unless fingerprint cards are provided, record information is furnished solely on the basis of name or description similarity with the subject of your inquiry.*





## **Stillwater Softball Club**

**Sponsored by  
Kenny Gajewski Softball Camps**

Stillwater Area Sports Assoc. (SASA)  
315 E. 9<sup>th</sup> Ave  
Stillwater, Ok 74074  
Phone: (405) 533-2532  
Fax: (405) 533-2538

Executive Director  
Carolyn Walstad  
[Carolyn@StillwaterAreaSports.com](mailto:Carolyn@StillwaterAreaSports.com)

Operations Director  
Jared Szlichta  
[SASABaseball@StillwaterAreaSports.com](mailto:SASABaseball@StillwaterAreaSports.com)

**SASA RAINOUT INFO  
(405) 533-3753**

**You can also sign up to have rainout info emailed to you.  
[www.stillwaterareasports.com](http://www.stillwaterareasports.com)**



## **Coaches/Parent/Staff/Spectator**

### **Awareness and Expectations**

#### **Prohibited Behavior**

1. Use or under the influence of tobacco and/or alcohol in the presence of SASA athletes.
2. Use of degrading language or behavior. Coaches are also responsible for stopping disrespectful behavior between team members, including sexual harassment
3. Threatening or intentionally inflicting physical injury upon anyone, especially a minor. Coaches are also responsible for stopping threatening behavior by players.
4. Committing any sexual offense against a minor, or engaging in any sexual contact with a minor.
5. Making any sexual advance, or engaging in other verbal, or physical conduct of a sexual nature with a minor.
6. Non-related one-adult/one-child interaction except in an emergency where following this policy would be dangerous to the child. In an emergency situation, the coach or volunteer must contact a representative of the organization to inform him or her of this contact and the reason for it. If a child is receiving individual instruction or working with a private coach, this activity must be in a public setting rather than behind closed doors.

#### **Reporting of Suspected Child Sexual Abuse**

1. A member of the Board of Directors or other official representative will be designated to receive reports of sexual abuse or other inappropriate conduct. This representative will promptly notify the proper law enforcement agencies.
2. All coaches, volunteers, parents and program participants are directed to report any incident of abuse or suspected abuse that they witness or that is reported to them to the designated representative of the Board of Directors. *Note:* This does not preclude individuals from reporting abuse, suspected abuse to the proper law enforcement authorities.
3. The designated representative will keep other Board members fully informed.
4. Should a suspected incidence of abuse be reported, the coach/volunteer in question may be temporarily suspended from duties while an investigation takes place.
5. The Board of Directors, when appropriate, shall communicate reports of child sexual abuse to the league members. The confidentiality of any who makes such a report will be protected.





## Stillwater Softball Club

### Program Organization and Administrative Personnel

Stillwater Softball Club shall be operated under the direction and supervision of the SASA Directors and their staff, all of whom are employed by Stillwater Area Sports Assoc. (SASA) **The final decision(s) on anything covered or not covered in this rule book will be made by the SASA Board of Directors and/or its representatives. Be it understood that by registering for this program, you accept the purpose, direction and philosophy of the program.**

### Purpose

The general purpose of Stillwater Softball Club is to provide a common love of softball and relationships through skills development and competition keeping the welfare of the players first and foremost.

Specific purposes are:

1. To promote safety first by encouraging only programs with strict controls over ages and equipment.
2. To inspire players in good habits such as sportsmanship, fellowship and respect for coaches and umpires.

### Philosophy

The established philosophy of the SASA Board of Directors is that all participants enrolled in youth sports have the guaranteed right to play in every game regardless of skill level. As a result of this guiding philosophy, rules and regulations governing play, eligibility, and sportsmanship have been developed. It is always the duty of the coach to inform SASA of adverse conduct or situations.

It has been the philosophy of SASA to provide a recreational based youth league program for the players of all age groups. SSC will provide this recreation program under the following guidelines:

1. That every participant is able to play and will be allowed to have fun.
2. SSC will provide a recreational program for which the main concern is fun for all players.

## Ethics & Sportsmanship During SSC Sponsored Events

### Coaching Ethics

A coach should:

1. Keep winning and losing in its proper perspective. Stress effort rather than winning and losing.
2. Be considerate of player's feelings and exhibit self-control at all times.
3. Show respect for opposing players, coaches and fans.
4. Cooperate with officials and treat them with respect.
5. Make sure that all players get in the game at least one inning (defense).
6. Allow the players to have fun.
7. Teach players fundamentals.
8. Teach players sportsmanship.

A Coach shall refrain from:

1. Use of alcohol and/or participating in team functions (games or practice) under the influence of alcohol or having alcohol on their breath.
2. Use of tobacco products of any kind while in the presence of players (Games and practice).
3. Bawling out players on the field.
4. Baiting officials or disrupting their decisions on the field.
5. Riding the opposition or fans by word or gesture.

NOTE: The player's safety and well-being should be any coaches main concern at all times. Injured players should not be allowed to re-enter the game where they could risk further injury.

### Sportsmanship

1. Poor sportsmanship and/or foul language will not be tolerated. Any derogatory remarks to officials, opposing coaches, fans, or players can result in suspension from play or forfeiture of the game.
2. Umpires are tasked with keeping the peace to allow the kids to compete in a recreational atmosphere. If you are interfering with this atmosphere the umpire(s), site director or SASA Management will remove you.
3. **Any coach/fan/parent ejected from a SSC event (games or practices) must leave SASA property immediately and may not re-enter SASA property for the remainder of the day. Additionally, the ejected coach/fan/parent will not be allowed to attend/participate (suspended) in the next game. Ejected coaches/fans/parents may petition to the SASA Board of Directors through the Grievance Chair to have their suspension nullified.**
4. **Repeated ejections or acts of poor sportsmanship and/or use of foul language could result in suspension or removal from all SASA programs for the remainder of the calendar year.**

## **Stillwater Softball Club Rules**

(Unless otherwise stated in this rules packet, NFHS Rules will be applied.)

### **Length of Games**

**8U** – 5 Innings or 60 Minutes

**10U** – 5 Innings or 60 Minutes

**12U** – 5 Innings or 60 Minutes

Umpires will keep the official game time.

\*A new inning begins as soon as the 3<sup>rd</sup> out is called of the previous inning.

\*\*The official game time will start when the defensive team takes the field.

### **Base and Pitching Distances**

**8U** – Bases 60ft / Pitching Plate at 35ft

**10U** – Bases 60ft / Pitching Plate at 35ft

**12U** – Bases 60ft / Pitching Plate at 40ft

### **Bat Specs. (All Divisions)**

All bats in use must be one of the following;

1. Permanent USSSA stamp on the taper of the handle OR
2. Permanent ASA stamp on the taper of the handle.

**SASA reserves the right to inspect, approve or banish any and all bats that come into question.**

\*First Offense – If the umpire discovers that a bat does not conform to the rules listed above during or after the bat has been used in play, it shall not be automatic grounds for declaring the batter out and/or ejection from the game. If it is discovered by the umpire that an illegal bat has been used to put a ball in play, the defensive team (before the next legal pitch) will have the choice to take the result of the batted ball or the batter will be called out and baserunners will return to their position on base before the pitch that was hit.

\*\*Second Offense – The offending team's manager will be ejected as well as the first offense penalty.

### **Official Softball**

**8U** - 11" COR .47 ball supplied by each team

**10U** - 11" COR .47 ball supplied by each team

**12U** - 12" COR .47 ball supplied by each team

### **Home Team (All Divisions)**

The home team shall be designated by a coin flip before each game.

## Stillwater Softball Club

### 8U Coach Pitch League Rules

1. Teams must have a minimum of 8 players to start a game; otherwise games will be a forfeit.
  - a. Auto-outs will be called for every empty lineup spot under 10 hitters.
  - b. Auto-outs may be waived by the opposing coach at the plate meeting only.
2. 10 player defense (4 outfielders)
  - a. Player Pitcher must keep 1 foot on or within the pitcher's circle until contact
  - b. Only 6 players on the infield
  - c. Infield is considered inside a straight line between bases
3. Once a pitch has been hit the batter (now a runner) may advance around the bases until stopped by defense. Once stopped on the bases and time is called all base runners may only advance once a pitch has been hit.
  - Example**...A batter/runner may advance all the way home on a swinging bunt and 9 overthrows.
  - Example**...A batter/runner that is stopped at 2<sup>nd</sup> may only advance when a pitch has been hit.
4. "Time" will be called when...
  - a. The lead runner is no longer attempting to advance
  - b. While the defense (any player) possesses the ball
  - c. On the infield.

If a defensive player does not possess the ball or is not on the infield "Time" will not be called regardless if runners are attempting to advance or not.

**\*Rule 4 Comment:** When a runner stands off a base and "jukes" or "feints" back and forth, this is to be interpreted as "not attempting to advance" and "Time" shall be called.

5. No bunting
6. No stealing
7. 35ft Safety Arc, all infielders must start each pitch behind this line until ball is hit
8. Adult pitcher must pitch under hand from rubber at 35 feet (min. age of 16)
9. Batters shall receive a maximum of five (5) pitches or three (3) swinging strikes.
  - a. A batter can not end their at bat on a fouled ball that is not caught (catcher or fielders).
10. No intentional walks
11. 6 run maximum per inning (including the last inning)
12. Game ending run rule is when the trailing team can't tie the game
13. The Adult Pitcher may **NOT** give verbal commands/instruction to hitters and/or runners at any time during their offensive half inning.
14. The Adult Pitcher must vacate the field of play (opposite of the direction the ball has been hit) into foul territory and remain in foul territory until "Time" has been called.
  - b. Defensive players should be taught to never throw the ball to the Adult Pitcher unless time has been called.

## Stillwater Softball Club

### 10U League Rules

1. Teams must have a minimum of 8 players to start a game; otherwise games will be a forfeit.
  - a. Auto-outs will be called for every empty lineup spot under 9 hitters.
  - b. Auto-outs may be waived by the opposing coach at the plate meeting only.
2. 9 player defense (3 outfielders)
  - a. Pitching distance is 35ft.
  - b. Only 6 players on the infield.
  - c. Infield is considered inside a straight line between bases.
3. Once a pitch has been hit the batter (now a runner) may advance around the bases until stopped by defense.

**-Example...**A batter/runner may advance all the way home on a swinging bunt and 9 overthrows.
4. Base runners may steal one base per pitch.

**-Example...** Base runner steals second. Catchers throws the ball into center field...runner can not advance to third.
5. "Time" will be called when...
  - a. The lead runner is no longer attempting to advance.
  - b. While the defense (any player) possesses the ball.
  - c. On the infield.
  - d. If a defensive player does not possess the ball or is not on the infield "Time" will not be called regardless if runners are attempting to advance or not.

**\*Rule 5 Comment:** When a runner stands off a base and "jukes" or "feints" back and forth, this is to be interpreted as "not attempting to advance" and "Time" shall be called.
6. Bunting is allowed.
7. No drop 3<sup>rd</sup> attempts to advance.
8. 6 run maximum per inning.
9. Game ending run rule is 12 after 3, 10 after 4.

## Stillwater Softball Club

### 12U League Rules

1. Teams must have a minimum of 8 players to start a game; otherwise games will be a forfeit.
  - a. Auto-outs will be called for every empty lineup spot under 9 hitters.
  - b. Auto-outs may be waived by the opposing coach at the plate meeting only.
2. 9 player defense (3 outfielders)
  - a. Pitching distance is 40ft.
  - b. Only 6 players on the infield.
  - c. Infield is considered inside a straight line between bases.
3. Once a pitch has been hit the batter (now a runner) may advance around the bases until stopped by defense.

**Example...**A batter/runner may advance all the way home on a swinging bunt and 9 overthrows.

4. Base runners may steal one base per pitch.

**Example...** Base runner steals second. Catchers throws the ball into center field...runner can not advance to third.

5. "Time" will be called when...
  - a. The lead runner is no longer attempting to advance.
  - b. While the defense (any player) possesses the ball.
  - c. On the infield.
  - d. If a defensive player does not possess the ball or is not on the infield "Time" will not be called regardless if runners are attempting to advance or not.

**\*Rule 5 Comment:** When a runner stands off a base and "jukes" or "feints" back and forth, this is to be interpreted as "not attempting to advance" and "Time" shall be called.

6. Bunting is allowed.
7. No drop 3<sup>rd</sup> attempts to advance.
8. 6 run maximum per inning.
9. Game ending run rule is 12 after 3, 10 after 4.